



## RMP Steering Committee Meeting

October 26th, 2009

San Francisco Estuary Institute  
First Floor Conference Room  
7770 Pardee Lane, Oakland, CA  
10:00 AM - 12:30 PM

### AGENDA

1.	<b>Approval of Agenda and Minutes</b> (Attachment)	10:00 Chair
2.	<b>Information: Committee Member Updates</b>	10:05 Group
3.	<b>Information: Technical Review Committee Meeting Summary</b> (Attachment) Topics of discussion at the September TRC meeting included: pilot and special studies for 2010; the RMP master plan and Annual Meeting/Pulse	10:10 Meg Sedlak
4.	<b>Information: Financial audit and RMP funds</b> (Handouts) A financial audit of the institute including the RMP was conducted in July 2009. The results of the audit and reconciliation of the reserve to the audit will be discussed.	10:20 Lawrence Leung
5.	<b>Information: Budget Status</b> (Handouts) An update on the status of contracts and labor expenditures will be given.	10:40 Lawrence Leung
6.	<b>Action: 2010 Pilot and Special Studies</b> (Attachment) A table summarizing the pilot and special study ideas that were recommended by the TRC for inclusion into the 2010 program will be presented. <b>Recommended Action:</b> Approve studies for incorporation into 2010 plan.	10:55 Meg Sedlak and Jay Davis

7.	<b>Action: Approval of 2010 Draft Program Plan</b> (Attachment) The draft program plan has been prepared. <b>Desired Outcome:</b> Approval of the 2010 Program Plan	11:25 Meg Sedlak
8.	<b>Action: Annual Meeting and Pulse</b> (Attachment) We are looking for feedback on this year's Annual Meeting and selection of a theme for next year's Pulse and Annual Meeting. <b>Desired Outcome:</b> Approve topic for next year's Pulse and Annual Meeting.	11:35 Jay Davis
9.	<b>Information: Program Update</b> (Attachment/Handout) An update on deliverables will be presented including: RMP Annual Mercury Meeting Scorecard Workgroup updates	12:25 Meg Sedlak
10.	Adjourn	12:30