



## RMP Steering Committee Meeting

May 6<sup>th</sup>, 2014

San Francisco Estuary Institute

First Floor Conference Room

4911 Central Avenue

10:00 AM – 3:00 PM

<[http://www.sfei.org/calendar\\_events/4414](http://www.sfei.org/calendar_events/4414)>

### FINAL AGENDA

1.	<b>Approval of Agenda and Minutes</b> (Attachment)	10:00 Tom Mumley
2.	<b>Information: Committee Member Updates</b>	10:05 Group
3.	<b>Information: TRC Meeting Summary</b> (Attachment) Topics of discussion at the March TRC meeting included: a discussion of potential modifications to the Status and Trends element including possible margin sampling; update on nutrient modeling activities; discussion of a selenium strategy; and RMP Annual Meeting and Pulse Lite.	10:10 Meg Sedlak
4.	<b>Action: Update on 2014 Budget</b> (Attachments) The budget is generally on track. We are requesting additional funds for the 2014 sportfish selenium. Request to re-appropriate 2013/2014 STLS funds allocated for Event Mean Concentrations. <b>Desired outcome:</b> Approval of use of reserve funds for selenium fish analyses and re-appropriation of STLS funds.	10:20 Lawrence Leung, Jay Davis, Jen Hunt
5.	<b>Decision: Communications Strategy – Part II</b> (Attachment) Review and update of the Strategy outlined in January 2012. Discussion of topics to cover in the RMP section of <i>Estuary News</i> . Update on SFEI communications planning. <b>Desired outcome:</b> Agreement on updated communications strategy.	10:45 Jay Davis



	<b>Lunch</b>	12:15
6.	<p><b>Decision: Optimizing Status and Trends and Request for Funding Margins Planning</b> (Attachment)</p> <p>The TRC made several recommendations for reducing the frequency and types of analyses that are undertaken as part of S&amp;T. At the same time, the TRC has identified a need for sampling in the margin.</p> <p><b>Desired Outcome:</b> Approval of changes to S&amp;T and funding to develop a margins sampling design.</p>	12:45 Meg Sedlak
7.	<p><b>Action: Program Review</b> (Attachments)</p> <p>After two decades of monitoring the Bay, the program has evolved and been honed to address the critical questions facing the Bay Area. However, the description of the program and its elements has not changed since its inception. RMP staff have asked Dave Ceppos to prepare a proposal outline the cost to develop charter documents (e.g., representation, decision-making methods, document review, etc.). An alternative to this proposal is for RMP staff to develop these documents on our own. At present, we have approximately \$125K earmarked for Program Review; a portion of this could be applied for to this work.</p> <p><b>Desired outcome:</b> Decision on the need for foundational documents/SOPs and who would be responsible for preparing them.</p>	1:25 Dave Ceppos RMP staff
8.	<p><b>Decision: Update on Annual Meeting 2014 and “Pulse Lite”</b> (Handouts)</p> <p>The Annual Meeting will be held this year on October 14<sup>th</sup> at the David Brower Center. We will need to decide the agenda and to identify speakers. A short update will be given on the Pulse. We anticipate the first draft by May 30<sup>th</sup>.</p> <p><b>Desired outcome:</b> An agenda for the Annual Meeting</p>	2:05 Jay Davis
9.	<p><b>Deliverables Update</b> (Attachments)</p> <p>Dave Senn will give a quick update on nutrients and request for extension of jointly funded RMP/BACWA reports</p>	2:30 Dave Senn Meg Sedlak
10.	<p><b>Plus/Delta and Set next meeting date and Agenda topics</b></p>	2:55 Thomas Mumley
	<b>Meeting Adjourn</b>	3:05