



## RMP Steering Committee Meeting

October 15<sup>th</sup>, 2012

San Francisco Estuary Institute

First Floor Conference Room

4911 Central Avenue

12:45 PM – 3:00 PM

(The SC meeting will follow the Multi-year Planning Meeting scheduled for the morning)

< [http://www.sfei.org/calendar\\_events/4310](http://www.sfei.org/calendar_events/4310) >

1.	<b>Approval of Agenda and Minutes</b> (Attachment)	1:00 Tom Mumley
2.	<b>Confirmation of Chairs: Discussion of Stakeholder Representation</b> As part of the annual planning cycle, we typically confirm the chairs. We will have a check-in on chairs; both Karin and Tom have confirmed their interest in continuing on as chairs. Discussion of representation on TRC, SC and workgroups will be presented in January	1:05 Tom Mumley
3.	<b>Information: TRC Meeting Summary</b> (Attachment) Topics of discussion at the September TRC meeting included: a sneak peak of the Annual Meeting talks, a discussion of possible modifications to Status and Trends, and an update on the status of the nutrients project.	1:10 Meg Sedlak
4.	<b>Information: Budget Status</b> (Handouts/ Attachment) An update on the status of 2013 budget will be given. We are on track with regard to expenditures.	1:15 Lawrence Leung Meg Sedlak
5.	<b>Action: Confirmation of 2015 fees</b> At the January 24th 2012 SC meeting, the SC approved a 2% increase to the RMP budget for 2015. This was reaffirmed at the January 2013 SC meeting. We are seeking confirmation of the 2 percent increase to begin planning for 2015.	1:35 Meg Sedlak



6.	<p><b>Action: Approval of the 2014 Program Plan and Line Item 2014 Budget</b> (Attachments: Program Plan and 2014 Budget and carryover stormwater memorandum)</p> <p>The special study elements were approved in July. The Program Plan for all of the elements has been developed. Dry winters the last few years have largely precluded collection of storm samples. The line item budget includes approximately \$150K of carryover from prior years to complete the desired number of stormwater sampling events.</p> <p><b>Desired outcome:</b> Approval of the 2014 Program Plan and Budget</p>	1:45 Meg Sedlak
7.	<p><b>Discussion: Pulse/RMP Update and Annual Meeting</b></p> <p>The 2013 Pulse is at the printer. Plans for the RMP Annual Meeting are in place. Possible topics and a venue for the 2014 Annual Meeting will be discussed.</p> <p><b>Desired Outcome:</b> Updated committee and preliminary plan for the RMP Update and Annual Meeting in 2014.</p>	2:15 Jay Davis Meg Sedlak
8.	<p><b>Discussion: Brainstorming on Workshops</b></p> <p>We would like to have a short brainstorming session on possible workshops for 2014, focusing particularly on information needs (e.g., selenium, margins sampling, follow up from the PCB synthesis, etc.).</p>	2:30 Group
9.	<p><b>Information: Deliverables and Workgroup Update</b> (Attachment)</p>	2:45 Meg Sedlak
10.	<p><b>Plus/Delta and Set next meeting date and agenda topics</b></p>	2:55 Thomas Mumley