



## RMP Steering Committee Meeting

July 24th, 2007

San Francisco Estuary Institute  
Second Floor Conference Room  
7770 Pardee Lane, Oakland, CA  
12:30 PM - 3:00 PM

### AGENDA

1.	<b>Approval of Agenda and Minutes</b> (Attachment)	12:30 Chair
2.	<b>Information: Committee Member Updates</b>	12:35 Group
3.	<b>Information: Technical Review Committee Meeting Summary</b> (Attachment) Topics of discussion at the July TRC meeting included: pilot and special studies for 2008, multi-box update, and the 2007 pharmaceutical project.	12:40 Meg Sedlak
4.	<b>Information and Action: Budget Status</b> (Handouts) An update of the RMP budget will be presented. In general, the budget is on track. An outside audit of the RMP/SFEI was recently completed. No significant issues were identified; however, based on a review of closed contracts, there are potentially unallocated funds available. The disposition of these funds will need to be decided by the SC. Potential alternatives include: allocating the funds to 2008 pilot and special studies; supplementing the reserve; or rolling into 2008 budget.	12:50 Meg Sedlak
5.	<b>Action: Development of a RMP Five-year Plan and Planning for the Next Program Review</b> (Attachment) Upon completion of the workgroup five-year plans, these will be synthesized into a five-year plan for the RMP overall. This document will be valuable for the Program Review. A timeline for developing the plans and initiating the Review will be discussed. <b>Desired Outcome: Approval of the planning timeline.</b>	1:15 Jay Davis

6.	<p><b>Action: 2008 Pilot and Special Studies</b> (Attachment)  A table summarizing the pilot and special study ideas that were recommended by the TRC for development of full proposals will be presented and discussed.</p> <p><b>Recommended Action: Approve P&amp;SS ideas for development of full proposals</b></p>	1:35 Meg Sedlak
7.	<p><b>Action: Agenda for Annual Meeting</b> (Attachment)  The Oakland Museum has been booked for the Annual Meeting on October 2nd. Input from the Committee is needed to finalize the agenda.</p> <p><b>Desired Outcome:</b> Approved agenda for the Annual Meeting.</p>	2:05 Jay Davis
8.	<p><b>Information: Pulse</b>  Pulse content has been circulated for review. An update on the Pulse will be provided, and comments on the content can be discussed.</p>	2:35 Jay Davis
9.	<p><b>Information: Program Update</b> (Attachment/Handout)  An update on deliverables will be presented including:  Workgroup updates  Lab data</p>	2:50 Meg Sedlak
10.	Adjourn	3:00