



RMP Steering Committee Meeting
November 29th, 2011
San Francisco Estuary Institute

WE ARE AT OUR NEW LOCATION!!!!

First Floor Conference Room
4911 Central Ave, Richmond, CA
1:00 PM - 4:15 PM
(Note longer meeting time)

AGENDA

1.	Approval of Agenda and Minutes (Attachment) Brief review of action items.	1:00 Chair
2.	Action: Selection of New Chair	1:05 Group
3.	Information: Technical Review Committee Meeting Summary (Attachment) Topics of discussion at the September TRC meeting included: pilot and special studies for 2012; the RMP Master Plan and Annual Meeting/Pulse.	1:10 Meg Sedlak
4.	Information: 2011 Budget Status (Handouts) The 2011 budget is largely on target with regard to labor and direct costs. All subcontracts have been written.	1:15 Lawrence Leung Meg Sedlak
5.	Action: Master Plan Development (Attachment) At the October Master Plan workshop, the group recommended quarterly updates and discussion on Master Plan development. Topics to cover at this meeting include: <ul style="list-style-type: none"> • Whether to release the MP to the public • Communications (not covered at the workshop due to lack of time) • Approval of the Master Plan for 2013 Topics to cover at upcoming meetings: <ul style="list-style-type: none"> • Data management • Program management • Potential SEP projects 	1:30 Jay Davis

6.	<p>Action: Changes to Status and Trends Monitoring (Attachment) The TRC has recommended that the sediment and water monitoring occur on a biennial basis rather than an annual basis. This will result in a significant cost savings that can be re-allocated to meet higher priority needs. Desired Outcome: Approval of changes to Status and Trends monitoring.</p>	2:10 Meg Sedlak
7.	<p>Action: 2012 Nutrient Proposal and Nutrient Strategy Update (Attachments) The TRC has recommended moving forward with a nutrient proposal based on the draft nutrient strategy. RMP modeling is being closely coordinated with the Nutrient Strategy. Desired Outcome: Approval of the proposal.</p>	2:30 David Senn Jay Davis
8.	<p>Action: Approval of the 2012 Program Plan and Budget (Attachment) The 2012 Program Plan and budget have been developed. Desired Outcome: Approval of the 2012 plan and budget.</p>	2:50 Meg Sedlak
9.	<p>Action: Setting the 2013 Budget (Attachment) Staff is proposing a two percent increase for the 2013 budget based on historical increases from subcontractors, the Consumer Price Index, and increases in SFEI expenditures (e.g. health care) Desired outcome: Approval of 2013 fees.</p>	3:10 Meg Sedlak
10.	<p>Action: Annual Meeting and Pulse (Attachment) Plus/Delta on the Annual Meeting, update on the Pulse, planning the next Pulse and Annual Meeting. Desired Outcome: Decision on theme for the 2012 Pulse, preliminary plan for the 2012 Annual Meeting.</p>	3:30 Jay Davis
11.	<p>Action: Potential Fact Sheet Authored by USGS (Attachment) As mentioned at the last SC meeting, USGS is requesting that the RMP publish a fact sheet on their sediment flux work in the South Bay. Desired Outcome: Decision on whether RMP should publish this fact sheet.</p>	3:50 Jay Davis
12.	<p>RMP-CTAG Meeting Update The Joint RMP-CTAG meeting has been set for March 28th, 2012. It will be held in the Bay Area (location to be determined).</p>	4:05
13.	<p>Plus/Delta on today's meeting Set date for January SC meeting.</p>	4:10
14.	<p>Adjourn</p>	4:15