



SAN FRANCISCO ESTUARY INSTITUTE

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January 28th, 2013

Item 3, Attachment 1

MEMORANDUM

To: RMP Steering Committee
From: Lawrence Leung
Re: Updated Summary of RMP Budget (Years 2010 to 2013) – period ending 12/31/12

This information represents the status of the budget to the best of my knowledge at this time and has been reviewed by Meg Sedlak (RMP Program Manager) and Jay Davis (RMP Lead Scientist).

RMP 2013

Requests: We request \$114,000 out of the \$224,247 year end (2012) labor surplus for the 2013 budget shortfall; see Item 3 Attachment 3 for further explanations. The remaining \$110,247 is included in the reserve (i.e. \$383,715) shown below.

Updates: None at this time

RMP 2012

Requests: We request \$314,269 of labor and \$431,358 of subcontracts to be carried over into this year; see Item 3 Attachment 3 for further explanations. We anticipate the labor portion to be completed by the end of the second quarter and the subcontractor portion by the end of October. This will be further discussed in Agenda item 4.

Updates: Glen Cove Marina (\$18,680) and Allied Defense Recycling (\$60,531) still have not paid their fees for 2012 -- we are actively pursuing these funds. See Item 3 Attachment 2 for further explanations.

- **Revenue:** Approximately 98% of the participant fees have been received (i.e. \$3,283,267 out of \$3,362,479).
 - **Participant Fees:** All participants have been invoiced and total \$3,362,479.
 - **Dredger Windfall:** Approximately \$125,745 windfall this year. Allied Defense Recycling (\$60,000) and Larkspur Ferry Terminal (\$89,830) accounted for most of the windfall.
 - **Other revenue (i.e. \$22,700):**

- \$12,000 budgeted interest (\$13,023 actual)
- \$10,700 from EBMUD for sampling at Pt Isabel site
- **Previously allocated funds spent this year:**
 - **Carryover funds (i.e. \$102,500):**
 - \$22,500 from 2011 carryover for Bivalve Monitoring
 - \$80,000 carryover for Bird Egg Monitoring (from 2010 \$40,000 and 2011 \$40,000)
 - **Approved funds from reserve used this year (i.e. \$76,354):**
 - \$24,000 for vessel
 - \$30,000 to augment existing 2012 wet weather monitoring for nutrients
 - \$9,854 for budget shortfall
 - \$12,500 for nutrient advisory panel
- **Expenditures to Date:**
 - **Labor:** Expended 70% of the labor budget (i.e., \$1,273,724 of \$1,812,240). Labor expenditures were low this year for several reasons. First, a number of tasks were started late in the year such as Modeling and Annual Monitoring Report. In addition, a few tasks came in under the original budget (e.g., the Management Update (Pulse Lite), field sampling, program management, and information dissemination tasks). For the data management tasks, we have been leveraging fund for data management from CEDEN. Lastly, we are collecting samples for several projects (e.g., bird egg, dioxin, PFCs, etc.) with reporting in 2013.
 - **Subcontractors:** Expended 63% of the subcontractor budget (i.e., \$816,325 out of \$1,287,499).
 - **Direct Costs:** Expended 73% of the direct cost budget (i.e., \$178,790 out of \$246,549). Direct costs were lower for several reasons. We had few meetings this year which resulted in less direct costs (no Contaminant Fate workgroup meeting). In addition, printing costs for the Pulse were approximately half of prior years.

RMP 2011

Requests: We request \$80,356 of labor and \$179,519 of subcontracts to be carried over into this year; see Item 3 Attachment 3 for further explanations. We anticipate these two items to be completed by the end of the second quarter. This will be discussed further in Agenda item 4.

- **Labor:** Expended 94% of the labor budget (i.e., \$1,565,032 out of \$1,672,250). Several labor tasks totaling \$80,900 are on-going and will be completed by the second quarter of 2013.
- **Subcontractors:** Expended 83% of the subcontractor budget (i.e., \$1,159,018 out of \$1,404,200). Several subcontracts totaling \$179,519 are on-going and will be completed by the second quarter of 2013. See Item 3 Attachment 4 for individual subcontracts still open.

RMP 2010

Updates: All labor, subcontracts, and direct costs are closed.

Status of the RMP Reserve

The SC has a goal to maintain its unencumbered reserve at \$200,000 to allow for response to unanticipated funding needs or revenue shortfalls. Any remaining unallocated funding (unencumbered funds) is available for spending at the discretion of the SC. The figures exclude the dredger reserve.

Description	Surplus Amount
Unencumbered Reserve	\$200,000
Unencumbered Funds (Dec 2012)	\$383,715

Status of the Dredger Reserve

The Dredger Reserve thru 12/31/12 is \$199,338. The following table shows the dredger surplus/shortfall by year.

Dredger Reserve	
Year	Surplus/Deficit
2012	\$ 125,745
2011	\$ (19,480)
2010	\$ 115,342
2009	\$ (59,576)
2008	\$ 97,815
2007	\$ 29,542
2006	\$ (19,324)
2005	\$ 104,520
2004	\$ (42,352)
2003	\$ (132,894)
TOTAL	\$ 199,338