



Item 2: SC Action Items Updated: Friday, September 07, 2012

Action Items - August 2012

#	Action Item	Who?	When?	Status
1	Karin North to forward out BACWA template for effluent data	Karin North		Completed
2	Meg follow up with Beth Christian about how intermittent dredgers factor the permit into the budget. CC Tom Mumley on any e-mails regarding this	Meg Sedlak		
3	Meg and Lawrence connect the two pages of the budget so the numbers add up. Lawrence will look at the way other companies do it (i.e. close out every year)	Lawrence Leung		In progress
4	Meg and Emily send master pdf for agenda package items (everytime there is an update), include link to meeting web page in e-mails about agenda package	Emily Novick		On-going
5	Meg ask the ECWG about creating a memo to the group as deliverable for Special Study proposal #2 (Updating EC strategy)	Meg Sedlak		
6	Institutional Nutrient funding – need to discuss at multi-year planning meeting	David Senn	Oct SC Meeting	
7	Updated contact lists from Mike Connor (BACWA), Adam Olivieri (BASMAA) and dredgers (Jay to follow up)	Jay Davis	August 15th	Completed. Updates to be made to RMP mailing lists
10	Jay revise next SC meeting agenda and send to Tom and Karin	Jay Davis		

Action Items - August 2012

#	Action Item	Who?	When?	Status
11	Meg and Emily send save-the-date for next SC meeting with additional invites	Emily Novick		Completed.
12	Jay will give brief BCM update next meeting as part of the Program Update	Jay Davis	Oct SC Meeting	
13	Make next regular SC meeting the second half of the planning meeting	Jay Davis	Oct SC Meeting	Completed

Action Items - April 2012

#	Action Item	Who?	When?	Status
2	Organize meeting facilitation training for RMP staff and open to stakeholders	Meredith Williams		SFEI working to develop training program
3	Compile a list of relevant projects to the RMP that are important for the SC and TRC to be aware of, and include it in the workgroup update and Multi-Year Plan	Jay Davis		On-going
8	Meet with BACWA permittees about data formatting	Cristina Grosso		In progress
12	Revise the communications survey, and distribute the next draft along with a preliminary list of targeted participants to the SC members, who will add to the list	Jay Davis		In progress

Action Items - January 2012

#	Action Item	Who?	When?	Status
1	Meet with Tom Mumley and BACWA (Kirsten Struve/ Amy Chastain) to discuss projects to submit for SEP funding of interest to BACWA and the Water Board	Meg Sedlak		Submitted 3 ideas to the RWQCB

Action Items - January 2012

#	Action Item	Who?	When?	Status
3	Keep the SC up to date regarding the status of projects pertaining to permit requirements	Meg Sedlak	ongoing	Sent update of David Baldwin's progress on Cu and olfactory nerve to BASMAA and BACWA

Action Items - November 2011

#	Action Item	Who?	When?	Status
8	Include an annual set aside for storing archives with the National Institute of Standards and Technology (NIST), which bills every 2 years	Meg Sedlak		

Action Items - August 2011

#	Action Item	Who?	When?	Status
7	Initiate discussions with SFEP to more broadly distribute technical information generated by the RMP	Tom Mumley		

Action Items - June 2011

#	Action Item	Who?	When?	Status
2	Discuss developing a plan for monitoring after a catastrophic event to the Bay	Meg Sedlak	September 2011 TRC meeting	
4	Discuss the management questions and frequency of sampling at Mallard Island at the next SPLWG meeting.	Tom Mumley	October 2012 SPLWG meeting	Discussed at May SPLWG. Final decision to be made at Oct 2012 SPLWG meeting

Action Items - February 2011

#	Action Item	Who?	When?	Status
9	Have the SPLWG make recommendations for Central Valley loads monitoring (Mallard Island) and the need for follow-up atmospheric deposition work	SPLWG	May 12-13, 2011 SPLWG meeting	Discussed at May 2011 SPLWG. Final decision to be made at Oct 2012 SPLWG meeting