



Item 1: SC Action Items Updated: Thursday, July 26, 2012

**Action Items - April 2012**

#	Action Item	Who?	When?	Status
1	Add an agenda item to the August 2012 SC meeting to discuss the position of vice-chair	SC	Aug SC Meeting	Completed
2	Organize meeting facilitation training for RMP staff and open to stakeholders	Meg Sedlak		Sent note to Karin North
3	Compile a list of relevant projects to the RMP that are important for the SC and TRC to be aware of, and include it in the workgroup update and Multi-Year Plan	Jay Davis		
4	Discuss the plan for finalizing the Benthic Index report with Mike Kellogg and Karen Taberski	Meg Sedlak		Sent draft report
5	Distribute the final AXYS Mussel Watch CEC manuscript to the SC	Susan Klosterhaus		Completed
6	Prepare an outline and schedule for completion of the bird egg report by the August SC meeting	Jay Davis	Aug SC Meeting	In progress. On agenda for August 2012 SC meeting
7	Bring any data issues needing action to the SC in the future	Cristina Grosso		On-going
8	Meet with BACWA permittees about data formatting	Cristina Grosso		In progress
9	Communicate the guidance from the SC to the workgroups during the proposal development process, and make them aware of the possibility of additional funding for other timely, RMP appropriate projects	Jay Davis		Completed

**Action Items - April 2012**

#	Action Item	Who?	When?	Status
10	Revise the RMP Update outline per comments from the SC	Jay Davis	June 1, 2012	Completed
11	Include review of the RMP Update as a major agenda item at the June 29 TRC meeting	Meg Sedlak	June 29 TRC meeting	Completed
12	Revise the communications survey, and distribute the next draft along with a preliminary list of targeted participants to the SC members, who will add to the list	Jay Davis		In progress
13	Create a new draft RMP Annual Meeting agenda with Karin North and Tom Mumley	Jay Davis		Completed
14	Hold a conference call to provide input on the new draft agenda	SC		Completed
15	Get in touch with Jim Kelley about putting the new metals upload tool in the BACWA newsletter	Lawrence Leung		In progress

**Action Items - January 2012**

#	Action Item	Who?	When?	Status
1	Meet with Tom Mumley and BACWA (Kirsten Struve/ Amy Chastain) to discuss projects to submit for SEP funding of interest to BACWA and the Water Board	Meg Sedlak		Submitted 3 ideas to the RWQCB
3	Keep the SC up to date regarding the status of projects pertaining to permit requirements	Meg Sedlak	ongoing	Sent update of David Baldwin's progress on Cu and olfactory nerve to BASMAA and BACWA

**Action Items - November 2011**

#	Action Item	Who?	When?	Status
8	Include an annual set aside for storing archives with the National Institute of Standards and Technology (NIST), which bills every 2 years	Meg Sedlak		

**Action Items - August 2011**

#	Action Item	Who?	When?	Status
7	Initiate discussions with SFEP to more broadly distribute technical information generated by the RMP	Tom Mumley		

**Action Items - June 2011**

#	Action Item	Who?	When?	Status
2	Discuss developing a plan for monitoring after a catastrophic event to the Bay	Meg Sedlak	September 2011 TRC meeting	
4	Discuss the management questions and frequency of sampling at Mallard Island at the next SPLWG meeting.	Tom Mumley	October 2012 SPLWG meeting	Discussed at May SPLWG. Final decision to be made at Oct 2012 SPLWG meeting

**Action Items - February 2011**

#	Action Item	Who?	When?	Status
9	Have the SPLWG make recommendations for Central Valley loads monitoring (Mallard Island) and the need for follow-up atmospheric deposition work	SPLWG	May 12-13, 2011 SPLWG meeting	Discussed at May 2011 SPLWG. Final decision to be made at Oct 2012 SPLWG meeting