



January 19, 2010

Item 4, Attachment 1

MEMORANDUM

To: RMP Steering Committee
From: Lawrence Leung
Re: Updated Summary of RMP Budget (Years 2004 to 2009)

This information represents the status of the budget to the best of my knowledge at this time and has been reviewed by Jay Davis (RMP Lead Scientist).

RMP 2009

Summary: Labor and direct costs were greatly under-budget. All labor balance has been carried-over to the 2010 labor budget. Direct costs were under-budget (i.e. \$107,139 out of \$150,450). Final bank interest amount is \$49,100.22.

- **Revenue:** Approximately 97% of the participant fees have been received.
 - **Participant Fees:** All participants have been invoiced. Total invoiced for 2009 is \$3,094,656.
 - Industrial Shortfall: \$13,899 – General Chemical no longer has NPDES permit.
 - Dredger Shortfall: \$64,722 total – Conoco dredging estimates were incorrectly estimated in 2008 and 2009 resulting in an over billing by \$10,292. We reduced this year's invoice to reflect the overage in 2008 and 2009.
 - **Additional revenue from accumulated reserves and other sources:** \$616,123. Triennial sportfish funds (\$170,000), Causes of Toxicity (\$70,000), Dioxin strategy for 2009 (\$158,000); and bird egg monitoring (\$108,000). Dioxin QAPP (\$13,500) was funded by BACWA. An additional \$96,623 from reserves to cover shortfall due to reduction in interest and dredger fees.
 - **Additional revenue:** An additional \$120,330 from the following items: contingency (\$50,000); additional interest in 2008 (\$10,917) and unspent labor from 2008 (\$59,413).
 - **Outstanding Participant Fees:** Approximately \$87,829 remains outstanding from two participants: \$74,572 from Caltrans and \$12,257.65 from Paradise Cay. The Caltrans fee is expected to come in by the end of

February. Paradise Cay continually issues sporadic payments in increments of \$500.

- **Decline in anticipated interest revenue:** Interest was originally estimated at \$120k in 2008, and then revised to \$65k mid-year. Interest rate by the end of the year was 0.6%, so 2010 original estimate of \$50k at 1% interest may need revision; \$25k is a fairly conservative number.
- **Expenditures:**
 - **Labor:** Expended 86% of the budget allocated for labor (i.e., \$1,484,053 out of \$1,727,980).
 - **Subcontractors:** Expended 63% of the budget (i.e., \$1,135,811 out of a total subcontract budget of \$1,813,372).
 - **Direct Costs:** Expended 71% of the budget allocated for direct costs (i.e., \$107,139 out of \$150,450). Organization-wide cost-cutting measures at the beginning of the year impacted the RMP.

RMP 2008

Summary: Labor and subcontracts were under budget, direct costs were over, and the \$50,000 contingency was used. A number of labor tasks in 2008 were carried into 2009. Additional revenue from interest was carried over into 2008. Approximately \$70,000 of liability remains associated with unfinished subcontracts.

- **Revenue:** Approximately 98% of the participant fees have been received.
 - **Participant Fees:** All participants have been invoiced. Total invoiced for 2008 is \$3,211,040.
 - Write-off: \$2,176 dredger fees from Strawberry Recreation District.
 - **Outstanding Participant Fees:** At present, only one invoice is outstanding (\$73,110 Caltrans stormwater). The Caltrans fee is expected to come in by the end of February. See summary table at end of document for the status on this.
 - **Increased Interest:** Estimate approximately \$120,000 for 2008 from interest (i.e., \$3 million at 4 % interest rate). Actual interest was \$130,917. Approved carry over additional interest to 2009 at January 2009 SC meeting (\$10,917).
- **Expenditures:**
 - **Labor:** Expended 91% of the budget allocated for labor (i.e., \$1,556,834 out of \$1,702,388). Approximately \$145,500 remains in the labor balance. Cost savings were achieved through completing a variety of tasks underbudget (e.g., data management); one task was eliminated (multibox contaminant screening). Requested \$95,000 for carryover tasks; however, because of a revenue shortfall (Caltrans); only \$59,413 is currently available for carryover tasks; the remaining \$36,000 will be requested upon Caltrans reimbursement. This was approved for carryover at the January 2009 meeting (and subsequent e-mails).
 - **Subcontractors:** All subcontracts have been written.

- **Direct Costs:** Exceeded budget by \$8,707. Expended \$137,871 out of a total budget of \$129,164.

RMP 2007

Summary: Direct costs, labor, and subcontracts were all under budget. A number of labor tasks in 2007 were carried into 2008. Additional revenue from interest was carried over into 2008. Approximately \$38,875 of liability remains associated with unfinished subcontracts.

- **Revenue:** Approximately 98% of the participant fees have been received.
 - **Participant Fees:** Total invoiced for 2007 was \$3,130,637.
 - **Write-off:** \$16,655 dredger fees from Strawberry Recreation District and \$343 dredger fees from City of Benicia.
 - **Outstanding participant fees:** \$71,676 Caltrans. Unlike 2008-2009 Caltrans fees, 2005-2007 fees will be recovered quarterly through the Water Board (agreement pending). See summary table at end of document.
 - **Increased Interest:** Estimate approximately \$120,000 for 2007 from interest (i.e., \$3 million at 4% interest rate). Actual interest was \$200,768. Carried over additional interest to 2008 (\$80,768).
- **Expenditures:**
 - **Labor:** Expended 93% of labor budget (i.e. \$1,317,028 out of total approved budget \$1,415,390). Carried over \$98,362 to 2008 to complete unfinished 2007 tasks.
 - **Subcontracts:** One contract to be written:
 - Pesticides in water (~\$30,000). We are presently developing new methods for analysis of chloropyrifos and diazinon with AXYS Analytical. We anticipate writing the contract for this work in the first quarter of 2010.
 - **Direct Costs:** Expended 98% of direct costs budget (i.e. \$131,195 out of a total budget of \$134,150).

RMP 2006

Summary: No major issues. 104% of direct costs and 94% of labor were expended with the labor balance carrying over to 2007.

- **Revenue:** Approximately 98% of the participant fees have been received.
 - **Participant Fees:**
 - **Outstanding invoices total \$70,271 (Caltrans).** See summary table at end of document.
- **Expenditures:**
 - **Labor:** Expended 94% of labor budget (i.e., \$1,311,746 out of total approved budget \$1,392,885). \$81,279 was approved to carry over into 2007 to finish uncompleted 2006 tasks.

- **Subcontracts:** One contract to be written:
 - **S&T Pesticides in water (~\$30,000).** We are presently developing new methods for analysis of chloropyrifos and diazinon with AXYS Analytical. We anticipate writing the contract for this work in the fourth quarter of 2009.
- **Direct Costs:** Expended 104% of direct costs (i.e., \$106,188 of a total budget of \$101,845).

RMP 2005

Budget Summary: In 2005, the RMP budget closed out under budget. All unspent labor hours for 2005 were carried over as specific line items in 2006 budget. Unspent subcontracts and direct costs were carried over as revenue to 2006. All 2005 contracts have been closed.

- **Outstanding expenditures:** None.
- **Outstanding participant fee:** \$33,771 (Caltrans)

RMP 2004

Budget Summary: All labor and direct costs have been billed. All but one contract from 2004 are closed.

- **Outstanding expenditures:** Only one subcontract (\$38,600 in liability) remains open. This is for reanalysis of historic sediment samples by HR GC/MS (2002/2003). The analyses are complete and the data is being reviewed.

Status of CalTrans Fees

Year	Fee	Comment
2005	\$33,771	The State Board is sending a contract for collecting these fees. Billing and receiving will be incremental.
2006	\$70,271	
2007	\$71,676	
2008	\$73,110	A contract to obtain fees and a schedule for fees for 2008 through 2012 has been fully executed. Caltrans has indicated that the funds are available and that these fees will be paid by February 2010.
2009	\$74,572	

Status of the Reserve

Description	Surplus
1/1/10	\$79,265
Caltrans fees (not received 2005 through 2007 – pending State Board contract)	+\$175,718
Caltrans fees (2008 – 2009 pending distribution of funds from Caltrans to ASC)	+\$147,682
Total after A/R	\$402,665
Dioxin 2008 surface sediment and cores (defer this work until Caltrans fees are received)	-\$114,000