

**Board of Directors Meeting
Aquatic Science Center and San Francisco Estuary Institute**

Friday, March 24, 2017 Time: 10:00 am – 2:00 pm

San Francisco Estuary Institute
4911 Central Ave, Richmond, CA 94804

Number: 1.415.655.0381 - Access Code: 664-310-209#

AGENDA
Joint Business

1.	Call to Order SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board	10:00 am Jim Kelly
2.	Public Comment	10:10 am Jim Kelly
3.	Action: Consent Items <i>Attachment 1 – September 23, 2016 Meeting Minutes and Action Items – page 3</i> Desired Outcome: Approval of Consent Items - Vote by ASC Board - Vote by SFEI Board	10:15 am Jim Kelly
4.	Executive Director Report <i>Attachment 2 – Executive Director's Report – page 6</i> <i>Quarterly Newsletter – Sent via email</i>	10:35 am Warner Chabot
5.	Report on Building Lease and Future SFEI Expansion <i>Attachment 3 – Building Plans & Estimated costs – page 9</i>	10:50 am Warner Chabot
6.	Report on Board Term Limits <i>Attachment 4 – Draft Board Resolution on Term Limits – page 22</i>	
7.	Report on Executive Committee of February 3, 2017 <i>Attachment 5 – Draft Minutes of Meeting – page 26</i> Desired Outcome: Confirm Executive Committee Actions	11:50 am Jim Kelly
8.	Board Member Reports	Noon Board Members
9.	Adjourn Joint Business Meeting and Call ASC Meeting to Order	Noon
	LUNCH	12:10 – 12:40 pm

San Francisco Estuary Institute Business Meeting

<p>SFEI 1.</p>	<p>Action: Operations and Program Plan FY 2017 <i>Attachment 6 – Financial Performance – page 31</i> <i>Attachment 7 – Q3 FY17 SFEI Program Plan Update – page 36</i> <i>Attachment 8– Audited Financial Statements & Single Audit Report – page 44</i> <i>Attachment 9 – Restricted Reserve Policy – page 72</i> Desired Outcome: Accept Financials and Financial Statements & Single Audit Report, approve Program Plan Update, and approve Restricted Reserve Policy</p>	<p>12:45 pm Warner Chabot</p>
<p>SFEI 2.</p>	<p>Adjourn SFEI Meeting</p>	<p>1:20 pm</p>

Aquatic Science Center Business Meeting

<p>ASC 1.</p>	<p>Action: Operations and Program Plan FY 2017 <i>Attachment 6 – Financial Report (see above, same as SFEI) – page 31</i> <i>Attachment 10– Audited Financial Statements – page 74</i> <i>Attachment 11 – FY17 ASC Program Plan Update – page 90</i> Desired Outcome: Accept Financials and Financial Statements, and approve Program Plan Update</p>	<p>1:25 pm Warner Chabot</p>
<p>ASC 2.</p>	<p>Adjourn ASC Meeting</p>	<p>2:00 pm</p>

SFEI Future Agenda Items:

TBD

Proposed Upcoming Board Meetings

- Friday, June 30, 2017
- Friday, October 27, 2017
- Friday, January 26, 2018
- Friday, April 27, 2018
- Time: 10am-2pm